



FDOH - Charlotte County Environmental Health

Tanning Facility Inspection Checklist

In addition to general cleanliness, the following items must be in the facility at the time of inspection:

In the facility:

- Current Department of Health License (Posted)
- Operating Procedures
- Insurance Information (Must provide a copy of policy if covered)
- Customer Injury Reports
- Client Information Cards
 - ✓ Name
 - ✓ Age/ date of birth
 - ✓ Skin type
 - ✓ Written Warning: If you do not tan in the sun you WILL NOT tan by using this device
 - ✓ Total # of tanning visits
 - ✓ Tanning exposure times
 - ✓ Name of operator
 - ✓ Signature
- Four (4) years of clients' records
- Letter of compatibility for substitute tanning device lamps
- Appropriate manuals for each tanning bed or booth in facility
- Copy of last inspection report
- Emergency override timer (T-Max)
- Proof of certification or training of ALL salon operators
- Physical barriers to protect against direct eye contact with ultraviolet light
- Sanitizers for cleaning tanning equipment (Beds, Booths, Eyewear)
- Test strips for testing sanitizers
- Eyewear – enough for the number of tanning units in facility (re-useable or for purchase)

Ambient Salon Temp. _____°F
Sanitizer Name _____
Sanitizer Strength _____ppm

Rooms with a tanning device:

- Emergency shut-off switch on tanning device
- Required warning sign & Medication list
- Tanning equipment in good repair
- Booths must have floor markings, non-slip floors, doors open outwardly, and temperature maintained below 100 degrees F

Restrooms:

- Adequate lighting and ventilation
- Necessary supplies (toilet paper, soap, sanitary drying methods, garbage can – lid optional)
- Fixtures operational
- Approved water and sewer supply service